Providing a Meal at The Children's Home of Pittsburgh & Lemieux Family Center

Thank you for your interest in providing a meal at the Pediatric Specialty Hospital at The Children's Home of Pittsburgh & Lemieux Family Center!

When your company or organization provides a meal at The Children's Home, you are bringing smiles and easing the daily burden for families of patients at the Pediatric Specialty Hospital. Families eat at varying times throughout the day, so while you might not always see many individuals in the Lemieux Family Center at the time of your drop-off, please know that donated meals are greatly appreciated and well utilized!

Below are a few guidelines for providing a meal. If you agree to these guidelines, please contact Meredith Stafford at mstafford@chomepgh.org to secure a mutually agreeable date and time for your company or organization to bring a meal to The Children's Home. We look forward to working with you!

Guidelines:

- 1. Meals may be provided on weekdays only. A staff member from The Children's Home will meet you upon arrival. Drop-off and set-up for meals may be scheduled as follows:
 - a. Lunch: 11:30am 12:00pm
 - b. Dinner: 4:00pm 4:30pm
- 2. A maximum of 2 people from your organization may attend.
- 3. Please bring enough food for 25-30 people. You are also strongly encouraged to provide drinks, paper plates and plastic silverware.
- 4. Meals must either be purchased from a restaurant or prepared off-site. You may use the on-site appliances (including oven, microwave, refrigerator and freezer) only for warming up or refrigerating your meal. Sternos or other open flame devices are NOT permitted. (Though the Lemieux Family Center has two kitchens, these need to be available for families to use freely and thus cooking is not allowed at The Children's Home.)
- 5. The Children's Home is unable to return containers or serving utensils. Please ensure your donated meal is provided in a disposable container or one that can be donated and reutilized in the Lemieux Family Center kitchens.
- 6. The Children's Home will provide a sign indicating to patients and families the name of the company or organization that provided the donated meal. You are permitted to leave brochures about your company or organization

near this sign on the kitchen counter. Should your company or organization choose to share your donation on your social media sites, The Children's Home will share and promote these posts as applicable and appropriate.